

 <b>एनएमडीसी</b> <b>NMDC</b>	<b>NMDC Limited</b> <b>(A Government of India Enterprise)</b> <b>“Khanij Bhavan”, 10-3-311/A, Masab Tank, Hyderabad-500028</b> <b>CIN L13100TG1958GOI001674</b>
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NMDC Ltd., a Navaratna Public Sector Enterprise under the Ministry of Steel, Government of India, a multi-locational, multi-product, and consistently profit-making Mining and Mineral Exploration Organization is in the process of expansion and diversification activities both in India and abroad. NMDC Ltd. needs to engage persons on a contract basis for its Work Division and other allied services of various Projects/Units at different locations in the following disciplines with relevant experience:

S.No.	Discipline	Total No. of Post	Maximum Age in years, as on closing/last date of online submission of application
1	Civil	9	45 Years
2	Mechanical	5	
3	Personnel	21	
4	Electrical	3	
5	Materials Management	1	
6	Survey	2	
7	Computer & Information Technology (C&IT)	4	
8	Safety	8	
9	Project Monitoring Cell (PMC)	13	
10	Law	11	
11	Environment	2	
12	Corporate Social Responsibility (CSR)	2	

\* The number of vacancies indicated above is tentative which may vary depending upon the requirement.

1.0 The details of educational Qualification and Experience for the above posts are as below:

1	Civil		
	Educational Qualification	Executive-I (a)	<b>Essential:</b> Degree in Civil Engineering
		Executive-I (b)	
2	Mechanical		
	Educational Qualification	Executive-I (a)	<b>Essential:</b> Degree in Mechanical Engineering
		Executive-I (b)	
3	Personnel		
	Educational Qualification	Executive-I (a)	<b>Essential:</b> (i) Graduation (ii) PG Degree/PG Diploma in Sociology/Social Work/Labour Welfare/Personnel Management/ IR /IRPM/HR/HRM or MBA (Personnel Management/HR /HRM) minimum of two years duration.
		Executive-I (b)	
4	Electrical		
	Educational Qualification	Executive-I (a)	<b>Essential:</b> Degree in Electrical Engineering
		Executive-I (b)	
5	Materials Management		
	Educational Qualification	Executive-I (a)	<b>Essential:</b> (i) Degree in Engineering Or Degree in Arts/Science/Commerce (ii) MBA/Diploma in Materials Management (2 years duration)
		Executive-I (b)	

<b>6</b>	<b>Survey</b>		
	Educational Qualification	Executive-I (a)	<b>Essential:</b> i) 3 years Diploma in Mining (Or) Diploma in Mines & Mine Surveying ii) Mine Surveyor's Certificate of Competency under MMR.
		Executive-I (b)	
<b>7</b>	<b>Computer &amp; Information Technology (C&amp;IT)</b>		
	Educational Qualification	Executive-I (a)	<b>Essential:</b> Degree in Engineering in Computer & Information Technology/Computer Science /Information Science or M.C.A. Or B.E. / B.Tech (Computer/CS/IT) Or PG Diploma in Computer Application Programming/ Computer Management/Systems Management(two years duration)
		Executive-I (b)	
<b>8</b>	<b>Safety</b>		
	Educational Qualification	Executive-I (a)	<b>Essential:</b> Degree in Electrical/Mechanical Engineering with Degree/Diploma in Industrial Safety (one year duration)
		Executive-I (b)	
<b>9</b>	<b>Project Monitoring Cell (PMC)</b>		
	Educational Qualification	Executive-I (a)	<b>Essential:</b> Degree in Mechanical/Electrical/Civil.
		Executive-I (b)	
<b>10</b>	<b>Law</b>		
	Educational Qualification	Executive-I (a)	<b>Essential:</b> (i) Graduation (ii) Degree in Law (3 years duration)
		Executive-I (b)	
<b>11</b>	<b>Environment</b>		
	Educational Qualification	Executive-I (a)	<b>Essential:</b> Degree in Civil/ Chemical/ Mining/ Environment or PG Degree in Environmental Management/ Engineering/ Environmental Science/ Geology/ Chemistry/ Botany or PG Degree/ Diploma in Environment Management (2 years duration) or Doctorate in Environment Studies/ Impact Assessment
		Executive-I (b)	
<b>12</b>	<b>Corporate Social Responsibility (CSR)</b>		
	Educational Qualification	Executive-I (a)	<b>Essential:</b> Graduate with 2 years PG in the following areas or social work with specialization in the following areas or PG Diploma in the following areas: "Community Development/ Rural Development /Community Organization & Development Practice/Urban and Rural Community Development / Rural and Tribal Development/Development Management/Rural Development Management"
		Executive-I (b)	

**2.0 NUMBER OF POSTS:**

Sl. No	Post/Discipline	Total No. of posts	Reservation				
			SC	ST	OBC (NCL)	EWS	UR
1	Civil	9	13	6	20	8	34
2	Mechanical	5					
3	Personnel	21					
4	Electrical	3					
5	Materials Management	1					
6	Survey	2					
7	C&IT	4					
8	Safety	8					

9	Project Monitoring Cell (PMC)	13				
10	Law	11				
11	Environment	2				
12	CSR	2				
<b>Grand Total</b>		81				

\* Reservation of the vacancies for SC/ST/OBC(NCL)/ EWS/PwBD/ Ex-Servicemen will be as per Government of India Directives.

### 3.0 **Terms and Conditions of Contract:**

- a) The upper age limit is relaxable up to 5 years for SC/ST and 3 years for OBCs (Non-Creamy Layer) and for PwBD / Ex-Servicemen as per GOI guidelines on the maximum age mentioned above
- b) **The period of the contract** will be a maximum of up to three years initially. The initial agreed period may be extended by one year and for another one more year based on performance and depending on the requirements.
- c) **Experience & Remuneration:** The selected candidates will be paid the following consolidated remuneration mentioned against each contractual post along with the minimum Post Qualification experience required. The remuneration may be increased up to a maximum of 10% on an annual basis in subsequent years based upon their performance.

Sl. No	Name of the contractual post	Post Qualification Experience	Remuneration Per Month (Consolidated)
1	Civil/ Mechanical/ Personnel/ Electrical/ Materials Management/ Survey/ C&IT/ Safety/ PMC/ Law/ Environment/CSR	Executive-I (a)	4 Years Rs 60,000/-
		Executive-I (b)	6 Years Rs 90,000/-

- d) GST, as applicable, shall be borne by the company.
- e) The remuneration will be based on actual attendance and prorated deductions shall be made for their absence.
- f) Besides, they will be covered by a suitable Accidental Group Insurance for any accident that may occur out of or in the course of employment during the period of their contract.
- g) Outpatient expenses for self-treatment @ Rs. 35,000/- per annum will also be paid.
- h) The candidates selected must be medically fit for their selected area and their engagement will be subject to medical fitness tests at the company-authorized Medical Hospital / Centre.
- i) The engagement can be terminated by giving one month's notice on either side. Once engaged, the candidate will not be allowed to take up any other assignment outside during the period of their engagement.
- j) In the case of an official tour, they will be eligible for TA/DA as applicable.
- k) HRA will be paid as applicable.
- l) The candidate engaged on Contract Basis will only be entitled to 12 days of Causal Leaves in a Calendar Year. The un-availed CL in a year cannot be carried forward. Encashment of CL is not permitted.
- m) They will be eligible for weekly days of rest and public holidays as per the rules of the Company.
- n) Apart from the above, no other monetary benefit shall be admissible.

### 4.0 **HOW TO APPLY:** Applicants must apply/register themselves through online mode only.

Sl. No.	Online mode
a	Eligible candidates would be required to apply online for registration through the NMDC website <a href="http://www.nmdc.co.in">www.nmdc.co.in</a> (link is available on the "Careers" page of the website). <b>The link will be available/activated from 10:00 AM on 28.06.2024 to 12:30 PM on 18.07.2024</b>
b	Helpline email <a href="mailto:nmdc@jobapply.in">nmdc@jobapply.in</a> will be available between 10 AM and 6 PM on all working days to assist with technical aspects of online mode.
	Candidates are required to fill in all the details online and upload all the relevant documents/ certificates such as (i) a recent passport-size photograph (ii) Matriculation / 10 <sup>th</sup> certificate for age verification (iii) Certificates in support of Qualification and experience

c	(iv)Caste/Category Certificate, SC/ST/OBC(NCL)/EWS/Disability/ Ex-Serviceman Certificate, etc. as applicable (v) Scanned signature, (vi) Last salary draw certificate etc. as applicable. etc.
d	For detailed notification, the candidates are advised to visit the careers page of the NMDC website i.e. <a href="http://www.nmdc.co.in">www.nmdc.co.in</a> .
e	Before applying/registration in online mode candidates are advised to read the instructions of notification carefully which will be available on the NMDC website.
f	After applying "online", the candidate is required to download a copy of the filled-in application/ registration form and should submit the same at the time of Document Verification at the venue.
g	Candidates are required to mention their date of birth and name as per the Matriculation/10 <sup>th</sup> class certificate issued by the recognized Board. No other proof of date of birth and name shall be accepted.

#### **5.0 Verification of Documents with Originals: -**

The candidates who will be attending Interview are required to produce original documents/ testimonials, along with self-attested photocopies, in support of Age, Qualification, Experience, Caste, etc. for verification of their eligibility as per notification at the time of the Interview. In case the candidate(s) do not produce/submit the required documents before attending Interview the candidate(s) will not be permitted to attend the same. The decision of Management is final in this regard. The candidates are advised to carry along the printout of the registration form at the time of the Interview.

#### **6.0 Mode of Selection:**

The mode of selection for the above posts will be through Interviews.

#### **7.0 General Conditions:**

**7.1** The cut-off date for reckoning eligibility for educational qualification, age, experience, etc. will be the last date for submitting the application/registration as mentioned at point no. 4.0(a) of this notification. In case, the last date of submitting of application/registration is extended, the original cutoff date for reckoning eligibility will remain unchanged.

**7.2** The prescribed minimum educational qualifications are mandatory and in absence of the same any higher qualification even if possessed by the candidate does not make any candidate eligible to be called for an Interview.

**7.3** During the recruitment process, if any information provided by the candidate is found incorrect/incomplete or it is not in conformity with eligibility criteria as specified in the notification for the above post, or if it is found that the candidate has concealed/distorted any material information, his/her candidature will be canceled at any stage during the recruitment process or even after selection.

**7.4** Mere fulfilling of the minimum criteria will not vest any right in candidates for being called for different stages of the recruitment process. Depending upon response and requirement, the management reserves the right to raise/relax/cancel/modify/alter the entire recruitment/selection process, if the need so arises, without issuing any further notice or assigning any reason whatsoever. The decision of management to call the candidates for selection shall be final. **No interim correspondence will be entertained.**

**7.5** In case of any typographical errors, omissions, or clarification, a corrigendum to the notification shall be issued on the NMDC website only. In such cases, the last date of receipt of applications will also be extended. In general, no modification in the number of vacancies, notified specifications/criteria would be made after the issue of Employment Notification.

**7.6** The selected candidates will be engaged on a contract basis and they may be assigned jobs/functions/ assignments as per the business requirement of the Company.

**7.7** **Before applying online, all the candidates must fulfill the essential requirements of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying. No inquiry asking for advice as to eligibility will be entertained. While applying for the above post, the applicant should ensure that He/She fulfills all the eligibility and other criteria as mentioned above on the cutoff date and that the particulars furnished are correct in all respects. If the information provided by the candidate is found incorrect/incomplete or is not in conformity with the eligibility criteria as specified in the notification for the above post, the candidate will not be allowed for the Interview.**

**7.8(A)** Candidates belonging to SC/ST/OBC (Non-Creamy Layer)/EWS/PWD/Ex-servicemen category should enclose a copy of caste/permanent Certificate as applicable in the prescribed proforma specified by Govt. of India. The OBC certificate submitted by the candidate should be issued within 06 months from the date of the Interview/Written Test and as per the orders contained in the Department of Personnel and Training, Ministry of Personnel, Public Grievance and Pensions, New Delhi, Office Memorandum No.36012/22/93-Estt(SCT) dated 08.09.93 and should clearly indicate that the candidate does not belong to the persons/sections (Creamy Layer) as mentioned in column-3 of the Schedule of the above referred Office Memorandum dated 08.09.93 and also belong to the community listed as OBC by Government of India as per latest directives issued by Government of India.

**7.8(B)** Candidates seeking reservation under EWS will have to submit an Income and Asset Certificate issued by the Competent Authority. The prescribed format and the Competent Authority for the said certificate have been mentioned in DOPT Office Memorandum No.36039/1/2019 dated 31.01.19 (EWS Certificate Format attached as Annexure III)

**7.9** Category (SC/ST/OBC-NCL/EWS/PwD/Ex-Servicemen) once filled in the online application form will not be changed and no benefit of other categories will be admissible later on.

**7.10** If the SC/ST/OBC(NCL)/EWS/PWD/Ex-Servicemen certificate has been issued in a language other than English/Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or Hindi.

**7.11** Ex-servicemen are required to produce an equivalence certificate of his/her qualification acquired by them issued by the Competent Authority at the time of the Interview. In the absence of the above, candidates shall not be allowed to appear in the Interview.

**7.12** Information regarding the Interviews will be provided in the Admit Card/Call Letter which can be downloaded from the Careers Page of the NMDC website and candidates will be intimated for the same through their email etc. No other communication will be sent to the candidates for the Interview. NMDC will not be responsible for any loss of email sent due to an invalid/wrong email ID provided by the candidate or postal delay/non-receipt of information by post.

**7.13** The prescribed Caste Certificates for SC/ST (Annexure-I), OBC(NCL) Certificate (Annexure-II), EWS certificate (Annexure-III) are available in the notification on the Careers page of the NMDC website i.e., [www.nmdc.co.in](http://www.nmdc.co.in) only.

**7.14** **The candidates applying for the recruitment should ensure that they fulfill all eligibility conditions for the post against which they apply. Their admission at all the stages of the selection process will be purely provisional subject to satisfying the prescribed eligibility condition. Mere applying through online mode and issue of Application No. for online application, a call letter/ admit card to the candidate will not imply that his/ her candidature has been finally cleared by NMDC. NMDC takes up verification of eligibility conditions with reference to the original documents of the shortlisted candidates at the time of the Interview.**

**7.15** No interim correspondence will be entertained on any account during the recruitment process. **Canvassing in any form will be treated as disqualification.**

**7.16** Posts advertised are tentative. NMDC reserves the right to reject any applications or cancel/restrict/modify/alter the requirements/recruitment- selection process as advertised, if the need so arises, without issuing any further notice or assigning any reason thereof; in which case NMDC shall not be liable to compensate the applicant for the consequential damages.

**7.17** Only such PWD category candidates would be eligible to get the applicable benefit of reservation/concessions whose relevant disability percentage is 40% and above.

**7.18** Candidates should retain a printed copy of their application/registration form as they can be asked to produce it for future reference.

**7.19** In case of disparity in the English & and Hindi versions of the advertisement, the English version will prevail.

**7.20** No request for a change of venue for the Interview will be entertained.

**7.21** Only Indian Nationals are eligible to apply.

**7.22** Court of jurisdiction for any dispute will be at Hyderabad.

**Dy. General Manager (Personnel)**

Proforma - ITHE FORM OF CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES AND SCHEDULED TRIBES CANDIDATES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Shrimati/Kumar\* \_\_\_\_\_ son/daughter\* of \_\_\_\_\_ of village/town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ belongs to the \_\_\_\_\_ caste/tribe\* which is recognized as a Scheduled Caste/Scheduled Tribe\* under:-

- @ The Constitution (Scheduled Castes) Order, 1950
  - @ The Constitution (Scheduled Tribes) Order, 1950
  - @ The Constitution (Scheduled Castes) Union Territories Order, 1951
  - @ The Constitution (Scheduled Tribes) Union Territories Order, 1951
- [as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganization) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganization) Act, 1987.]
- @ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
  - @ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.
  - @ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962
  - @ The Constitution (Dadar and Nagar Haveli), Scheduled Tribes Order, 1962
  - @ The Constitution (Pondicherry) Scheduled Castes Order, 1964
  - @ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
  - @ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
  - @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
  - @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
  - @ The Constitution (Sikkim) Scheduled Castes Order, 1978
  - @ The Constitution (Sikkim) Scheduled Tribes Order, 1978
  - @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
  - @ The Constitution (SC) Order (Amendment) Act, 1990
  - @ The Constitution (ST) Order (Amendment) Act, 1991
  - @ The Constitution (ST) Order (Second Amendment) Act, 1991
  - @ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002

@ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002

@ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002

@ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

%2. Applicable in the case of Scheduled Castes/ Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This Certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati\* \_\_\_\_\_ Father/Mother of Shri/Shrimati/Kumar \_\_\_\_\_ of village/town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belongs to the caste/tribe\* which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* of \_\_\_\_\_ issued by the \_\_\_\_\_ dated \_\_\_\_\_

%3. Shri/Shrimati/Kumar\* \_\_\_\_\_ and/or\* his/her\* family ordinarily resides in village/town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division\* of the State/Union Territory\* of \_\_\_\_\_

Signature \_\_\_\_\_

\*\*Designation \_\_\_\_\_  
(With Seal of Office)  
State/Union Territory\*

Place: \_\_\_\_\_

Date: \_\_\_\_\_

\*Please delete the words which are not applicable.

@ Please quote specific Presidential Order.

% Delete the Paragraph which is not applicable.

NOTE: The term "ordinarily reside (s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

\*\*List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/ 1st Class Stipendiary Magistrate/+ Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.  
+ (not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer (Lakshadweep).

Proforma - II**THE FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES CANDIDATES  
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Shrimati/Kumari\* \_\_\_\_\_ son/daughter\* of Shri \_\_\_\_\_ of  
village/town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\*  
\_\_\_\_\_ belongs to the \_\_\_\_\_ Community which is recognized as a backward  
class under:

@ Government of India, Ministry of Welfare Resolution No. 12011/68/93-BCC (C) dated 10<sup>th</sup> September, 1993  
published in the Gazette of India Extraordinary Part-I, Section-1, No. 186 dated 13<sup>th</sup> September, 1993.

@ Government of India, Ministry of Welfare Resolution No. 12011/9/94-BCC dated 19-10-94, published in the  
Gazette of India Extraordinary Part-I, Section-1, No. 163 dated 20-10-1994.

@ Government of India, Ministry of Welfare Resolution No. 12011/7/95-BCC dated 24-5-95, published in the  
Gazette of India Extraordinary Part-I, Section-1, No. 88 dated 25-5-1995.

@ Government of India, Ministry of Welfare Resolution No. 12011/96/94-BCC dated 9<sup>th</sup> March, 1996,  
published in the Gazette of India Extraordinary Part-I, Section-1, No. 60 dated 11<sup>th</sup> March, 1996.

@ Government of India, Ministry of Welfare Resolution No. 12011/44/96-BCC dated 6<sup>th</sup> December, 1996,  
published in the Gazette of India Extraordinary Part-I, Section-1, No. 210 dated 11<sup>th</sup> December, 1996.

@ Government of India, Ministry of Welfare Resolution No. 12011/99/94-BCC dated 11<sup>th</sup> December, 1997  
published in the Gazette of India Extraordinary Part-I, Section-1, No. 236 dated 12<sup>th</sup> December, 1997.

@ Government of India, Ministry of Welfare Resolution No. 12011/13/97-BCC dated 3<sup>rd</sup> December, 1997,  
published in the Gazette of India Extraordinary Part-I, Section-1, No. 239 dated 17<sup>th</sup> December, 1997.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/68/98-BCC dated  
the 27<sup>th</sup> October, 1999 published in the Gazette of India Extraordinary Part-I, Section-1, No. 241 dated the 27<sup>th</sup>  
October, 1999.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/88/98-BCC dated  
6<sup>th</sup> December, 1999 published in the Gazette of India Extraordinary Part-I, Section-1, No. 270 dated 6<sup>th</sup>  
December, 1999.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/36/99-BCC dated  
4<sup>th</sup> April, 2000 published in the Gazette of India Extraordinary Part-I, Section-1, No. 71 dated 4<sup>th</sup> April, 2000.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/44/99-BCC dated  
21<sup>st</sup> September, 2000 published in the Gazette of India Extraordinary Part-I, Section-1, No. 210 dated the 21<sup>st</sup>  
September, 2000.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12015/9/2000-BCC dated  
6<sup>th</sup> September, 2001 published in the Gazette of India Extraordinary Part-I, Section-1, No. 246 dated 6<sup>th</sup>  
September, 2001.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/1/2001-BCC dated  
19<sup>th</sup> June, 2003 published in the Gazette of India Extraordinary Part-I, Section-1, No. 151 dated 20<sup>th</sup> June, 2003.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/4/2002-BCC dated  
13<sup>th</sup> January, 2004 published in the Gazette of India Extraordinary Part-I, Section-1, No. 9 dated 13<sup>th</sup> January,  
2004.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/9/2004-BCC dated  
16<sup>th</sup> January, 2006 published in the Gazette of India Extraordinary, Part-1, Section-1, No. 10 dated 16<sup>th</sup> January,  
2006.



@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/14/2004-BCC dated 12<sup>th</sup> March, 2007 published in the Gazette of India Extraordinary Part-I, Section-1, No. 67 dated 12<sup>th</sup> March, 2007.

@ government of India, Ministry of Social Justice and Empowerment Resolution No. 12015/2/2007-BCC dated 18<sup>th</sup> August, 2010 published in the Gazette of India Extraordinary, Part-I, Section-I, No. 232 dated 18<sup>th</sup> August, 2010.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12015/2/2007-BCC dated 11<sup>th</sup> October, 2010 published in the Gazette of India Extraordinary, Part-I, Section-I, No. 274 dated 12<sup>th</sup> October, 2010.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12015/15/2008-BCC dated 16<sup>th</sup> June, 2011 published in the Gazette of India Extraordinary, Part-I, Section-I, No. 123 dated 16<sup>th</sup> June, 2011.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12015/13/2010-BC-II dated 8<sup>th</sup> December, 2011 published in the Gazette of India Extraordinary, Part-I, Section-I, No. 257 dated 8<sup>th</sup> December, 2011.

Shri/Shrimati/Kumari\* \_\_\_\_\_ and/or\* his/her\* family ordinarily resides in village/town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division\* of the State/Union Territory\* of \_\_\_\_\_

Shri/Shrimati/Kumari\* \_\_\_\_\_ and/or\* his/her\* family ordinarily reside(s) in village/town\* \_\_\_\_\_ of District/Division\* of the \_\_\_\_\_ State/Union Territory\* of \_\_\_\_\_ This is also to certify that he/she\* does not belong to the persons/sections\* (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 8-9-1993, O.M. No. 36033/3/2004-Estt. (res.) dated 9<sup>th</sup> March, 2004, O.M. No. 36033/3/2004-Estt. (res.) dated 14-10-2008 and O.M. No. 36033/1/2013-Estt. (res.) dated 27.05.2013.

Signature \_\_\_\_\_

\*\*Designation \_\_\_\_\_  
(With seal of Office)  
State/Union Territory

Place \_\_\_\_\_

Date \_\_\_\_\_

\*Please delete the words which are not applicable

@ Strike out whichever is not applicable.

NOTE: The term "ordinarily reside (s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

\*\*List of authorities empowered to Issue OBC Certificate.

(I) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/ 1st Class Stipendiary Magistrate/+ Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.

+ (not below of the rank of 1st Class Stipendiary Magistrate).

(II) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar.

(iv) Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides.

(v) Administrator/Secretary to Administrator/Development Officer (Lakshadweep).

Note 1: Candidates claiming to belong to OBCs should note that the name of their caste (including its spellings) as indicated in their certificates, should be exactly the same as published in the lists notified by the Central Government from time to time. A certificate containing any variation in the caste name will not be accepted.

Note 2: The OBC claim of a candidate will be determined in relation to the State (or part of the State) to which his/her father originally belongs. A candidate who has migrated from one State (or part of the State) to another should, therefore, produce an OBC certificate which should have been issued to him/her based on his/her father's OBC certificate from the State to which he (father) originally belongs.

GOVERNMENT OF.....

(NAME &amp; ADDRESS OF THE AUTHORITY ISSUING THE CERTIFICATE)

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No .....

Date.....

**VALID FOR THE YEAR .....**

This is to certify that Shri/Smt./Kumari ..... Son/daughter/wife of ..... permanent resident of ..... Village/Street..... PinCode..... whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual Income\* of his/her 'family\*\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year ..... His/her family does not own or possess any of the following assets\*\*\*;

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq.ft and above;
- III. Residential plot of 100 sq.yards and above notified municipalities;
- IV. Residential plot of 200 sq.yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari ..... belongs to the ..... caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office .....

Recent Passport size  
Attested photograph of the  
applicant

Name.....

Designation .....

**\*Note:** Income covered all sources i.e. salary, agriculture, business, profession, etc.

**\*\*Note 2:** The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

**\*\*\*Note 3:** The property held by a "Family" in different locations or different places / cities have been clubbed while applying the land or property holding test to determine EWS status.